



**NEIGHBORHOOD
HOUSING SERVICES
OF NEW ORLEANS**

**4700 Freret Street
New Orleans, LA 70115
504.899.5900**

Position: Community Organizer

Description: Will develop and implement programming at the 7th Ward Neighborhood Center run by Neighborhood Housing Services of New Orleans, Inc.

Qualifications

Qualifications include a Bachelor's degree or equivalent experience and knowledge in the area of community development. Applicant must have experience working with residents at the neighborhood level. Applicant must demonstrate knowledge of community organizing and youth development as well as a commitment to supporting arts and cultural activities and homeownership. Applicant must have desire to work on resident-driven activities to improve the quality of life in communities. The following are additional qualifications:

- 1 Ability to articulate a vision for neighborhood development to the community
- 2 Highly positive and enthusiastic style capable of motivating and welcoming others.
- 3 Skills and energies to develop community leaders.
- 4 A commitment to improving economic and social conditions in the 7th Ward neighborhood of New Orleans
- 5 Patience, compassion and flexibility

Skills and Experience

- 1 Relationship-management skills and experience
- 2 Excellent written and verbal communication skills
- 3 Experience and competencies in working in a multiracial, multicultural environment
- 4 Experience training volunteers in the areas of leadership and advocacy
- 5 Experience working with children and youth
- 6 Strong communication skills
- 7 Strong social justice background

Responsibilities

- 1 Assist the Center Director and staff in the development and implementation of programming which serves the needs of the community, including surveying and community mapping
- 2 Provide staff support for the Center advisory council
- 3 Foster relationships with neighborhood residents and local stakeholders to enhance the development of the Center
- 4 Help to develop and maintain a schedule for the usage of Center internal and external spaces
- 5 Assist in development of ongoing community organizing activities to build healthy relationships with residents and develop community leadership
- 6 Manage volunteers and train resident leaders
- 7 Recruit community members into activities and motivate neighborhood involvement
- 8 Develop and manage summertime activities for children and youth
- 9 Report activities regularly to Center Director and Center advisory council
- 10 Assist in general Center maintenance

Please send resumes to Stephanie V. McKee. Email: stephaniemckee@nhsnola.org or call (504) 899-5900 x111. Applications will be accepted through October 19, 2007
www.nhsnola.org